

OPC Member Meeting  
September 16, 2021  
Virtual via WebEx

Jim Damico (Chair-Elect) - Curator of AV Collections, Cincinnati Museum Center  
Kim Hoffman (Education & Programming) – Preservation Librarian, Miami University  
Jamye Jamison (Secretary) – Paper Conservator/Owner, Jamison Art Conservation  
Andrew Mancuso (Marketing and Outreach) – Preservation Officer, Kelvin Smith Library, Case Western Reserve University  
Miriam Nelson (Treasurer) – Head of Preservation, Alden Library, Ohio University  
Holly Prochaska (Education & Programming) – Preservation Librarian, The Preservation Lab, University of Cincinnati  
Ashleigh Schieszer (Chair) – Conservator, The Preservation Lab, University of Cincinnati

Membership:

Jill Clever – Manager, Local History and Genealogy Department, Toledo-Lucas County Public Library  
Rockell Churby Llanos – Administrative Manager and Archive Project Director, Karamu House  
Chris Mannix – Instruction Librarian, Columbus College of Art & Design  
Julie Reilly – Executive Director, ICA Art Conservation  
Marie Vibbert – Programmer, Freedman Center for Digital Scholarship, Case Western Reserve University  
Elizabeth Williams-Clymer – Special Collections Librarian, Kenyon College  
Holly Witchey – Director of Education and Outreach, ICA Art Conservation

For talk only:

Bill Claspay (Presenter) – Head of Special Collections and Archives, Kelvin Smith Library, Case Western Reserve University  
Jacey Kepich – Research Services Librarian, Kelvin Smith Library, Case Western Reserve University  
Naomi Langer – Digitization Technician, Kelvin Smith Library, Case Western Reserve University  
Kristen Muenz – Archivist, The Wexner Center for the Arts  
Tony Sias (Presenter) – President and CEO, Karamu House  
Reserve University  
Lisa Smilnak – Digital Content and Special Collections Librarian, Cleveland-Marshall College of Law Library, Cleveland State University  
Shelby Stuart – Electronic Resources Librarian, Kelvin Smith Library, Case Western Reserve University  
Roger (no last name given)

Call to order 10:03AM

Welcome, agenda review, introductions (Ashleigh Ferguson Schieszer, OPC Chair)

1. Chair Report (Ashleigh Ferguson Schieszer, Chair)

Nine LSTA awards were granted for 2021, including an award to Bowling Green, their first. They sent a nice appreciative note. LSTA reviewers from OPC were Andrew Mancuso, Claire Curran, Miriam Nelson, Ashleigh Ferguson Schieszer, and Holly Prochaska. It was a successful first year with the remote class. This will be done again in the future, however, there might be an in person aspect as well if desirable and once it is safe.

After November there will be a new leadership group. Ashleigh encouraged people to reach out to her if they are interested in joining the Leadership group. Kristen Muenz will be joining as Membership liaison - she is an AV preservation specialist at the Wexner Center.

The OPC dist list Walter didn't work this week when sending out the meeting notification. Ashleigh will try to sort out why and perhaps look into phasing out Walter in favor of Wild Apricot. A poll can be sent to members to see if they feel Walter is useful and/or whether they would like to be added to Wild Apricot.

## 2. Chair Elect Report (Jim Damico, Chair-Elect)

One mini grant was awarded to Gina Reynolds (Oberlin College Library) to attend Karen Hanmer course in book binding. Membership will be voting today on a second mini grant for Virginia Dressler to attend 2 Digital Library Federation webinars on Project Planning. Jim posted to 9 different lists to promote the mini grant but has still not received as many applications as we would like. Leadership suggested additional emphasis on appropriateness of grant to pay for annual memberships.

**Jim moved to submit Virginia Dressler's mini-grant application for approval. Ashleigh seconded. All in favor.**

## 3. Approval of minutes (Jamy Jamison, Secretary)

Since people didn't have a chance to review the minutes from May due to the Walter list failure, we will hold off to approve those in November with the September minutes. Jamye needs to get hard copies for all minutes to State Library at some point.

## 4. Review of finances (Miriam Nelson, Treasurer)

OPC account was last reconciled September 3<sup>rd</sup> and that balance was \$15,352. Ashleigh mentioned that we will be putting out another call for mini-grant applications. There will have an increase to fees for Wild Apricot so that will affect our annual financial flow. We can think about expanding our grant amounts if people start going back to in person workshops. Miriam since we decided it was appropriate to spend grant money on memberships, we need to highlight that in the promotions. Historically, there have been four \$250 mini grants offered per year.

## 5. Membership updates (Ashleigh and Miriam, Membership)

Ashleigh put out a call to institutions who's memberships had lapsed. Some could not renew due to funding. In other cases, the reminders went to people who were no longer there. Miriam did some clean-up of the database in Wild Apricot and looked at bounceback emails and whether they can be removed and/or if we need to check with the institution to see if there is a new person. If it has been a long time since the person has renewed, should we reach out? At the moment, Ashleigh and Miriam are getting a handle on who everyone is in Wild Apricot and whether they want to continue to be part of OPC. They can pass off what they learn to the new incoming person. Ashleigh noted that Carrie made this all look easy!

## 6. Marketing and Outreach Committee (Andrew Mancuso, Marketing and Outreach)

Andrew received images from Gina's mini grant workshop and will be posting those soon. He is putting out a call for more images from OPC members. On the website, the resources tab has been reorganized. OPC Archives is now labeled Free Resources and COVID resources are collapsed down within this tab.

7. Education and Programming report (Holly Prochaska and Kim Hoffman, Education and Programs)

It is still unclear whether November meeting will be virtual or not – probably leaning toward virtual. The most requested workshop is book cradles but that workshop would be more effective in person. If we are not going to be in person, it would be better to wait for this workshop until we can gather again. Enclosures is another popular workshop request. Miriam asked about using some money to make a workshop available to membership by having an outside person who is set up to do virtual workshops teach a course. For November, Gina Reynolds could present about her workshop Binding Fundamentals. Jim said she was interested in presenting and did make a binding from scratch. Holly suggested that Gina could be first speaker and then we could have some sort of hand off from one leadership group to the next and review the past two years. Ashleigh noted that we could have Virginia present as well since her workshop will take place before the November meeting.

8. DEAI - Bylaws, mission, and land acknowledgement updates (Ashleigh)

Review of Land Acknowledgment for website with links to tribal information. Review of changes to the mission be more inclusive in the language for various organizations that OPC serves. It was very library heavy and we are now moving toward “cultural heritage” verbiage and shifting to include those who are not yet in the field. Holly noted that the last time it was updated was for the website so it’s good that we are doing it to actually change content. Ashleigh asked if people were comfortable voting on these changes now. Holly suggested sending changes out more widely for membership commentary and aim to vote at the November meeting.

Business meeting concluded at 11:00AM

11:15AM meeting resumed for special presentation: ***Preserving Performance Art Collections: Keeping Karamu House Archives in Cleveland***. The discussion was moderated by Andrew Mancuso, Case Western Reserve University Preservation Librarian. Speakers, Tony Sias, President and CEO of Karamu House, and Bill Claspy, Case Western Reserve University Team Leader of Scholarly Resources & Special Collections discussed the contents of the collections, how the partnership was formed, and hopes for the future. The presentation recording is online at [https://youtu.be/fur\\_N7wkEm8](https://youtu.be/fur_N7wkEm8)

Meeting adjourned at 12:00PM